

AGENDA
JEFFERSON COUNTY BOARD OF EDUCATION
REGULAR MEETING
BOARD OF EDUCATION OFFICE
7:00 P.M.

September 26, 2016

- I. Call to Order
- II. Pledge of Allegiance
- III. Business Partner Signings
 - Sweet Frog of Charles Town with T. A. Lowery Elementary School
 - Appalachian Dead Head Designs with South Jefferson Elementary School
- IV. Recognitions
 - Blue Ridge Primary & Elementary Sign Donation***
Lorraine Gryniewich
 - National Nurse Certification***
Brooke Boone, Harpers Ferry Middle
 - AARP West Virginia/Metro News Scholar Athlete of the Week***
Atley Fortney, Washington High School
 - Spirit of Jefferson Award Winners***
Emily Shifflett, First Grade Teacher, Ranson Elementary
Dena Andrew, Office Assistant, Driswood Elementary
- V. Presentations
 - Golden Rule Membership – Peggy Smith, Mayor of Charles Town
 - Jefferson County Schools Technology Plan – Nicole Shaffer, Paul Hercules and Todd Chicchirichi
- VI. Superintendent's Comments
- VII. Action on approval of Minutes of Regular Board Meeting held September 12, 2016
- VIII. Citizens' Comments
- IX. Consent Agenda

a. Human Resources

**List of Board Agenda Items Submitted by Dr. Bondy Shay Gibson for the
 September 26, 2016 Board Meeting**

	Status	Employee	Position	Location	Job No.	Effective Date
1	Resignation (retirement)	David Rickard	Supervisor of Maintenance	Maint		12/31/16
2	Resignation	Phillip Wilbanks	Technology Specialist	CO		9/16/16
3	Appoint	Pamela McDonald	Bus Operator, ½ time	Trans.	9877	10/3/16

4	Appoint	Tyler Perry	Stand By Bus Operator/Custodian III	Trans.	9872	9/27/16
5	Appoint	Amy Rourke	Stand By Bus Operator/Clerk II	Trans.	9871	9/27/16
6	Appoint	Tina Renner	Stand By Bus Operator/Clerk II	Trans.	9871	9/27/16
7	Appoint	Susie Nicodemus	Special Education Aide, It, ½ time	WMS	9857	10/3/16
8	Transfer	Charles Ware	From: Bus Operator #64 To: Bus Operator #106	Trans. Trans.	9878	10/3/16
9	Transfer	Regina Jenkins	From: Cook III To: Cafeteria Manager/ Computer Operator, LTS	SMS SMS	9859	10/3/16
10	Transfer	Carla May	From: Cook II, ½ time To: Cook II, LTS	RES TAL	9858	10/3/16

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11	Transfer	Tiffany Farmer	From: Special Education Aide, It To: Special Needs Transportation / Classroom Aide, It	TAL Trans.	9879	10/3/16
12	Transfer	Martha Crouse	From: Special Education Classroom Aide, It, 1:1 To: Special Education Classroom Aide, It	TAL TAL	9855	2017-18 SY
13	Transfer	John Peacher	From: Custodian III To: Custodian III, LTS	HFMS CWS	9838	10/3/16
14	Approve	Christina Snyder	Special Needs Transportation / Classroom Aide, It, LTS	Trans.	9881	10/3/16
15	Approve	Michael Janney	Yearbook Advisor	JHS	9316	2016-17 SY

16	Approve	Chris Pollock	Newspaper Sponsor	JHS	9862	2016-17 SY
17	Approve	Wanda Craigie	Special Education Aide, It, LTS	CTMS	9853	10/3/16
18	Approve	Christine Mann	Head Fall Cheer Coach	CTMS	9706	2016-17 SY
19	Approve	Katie Mangold	Game Manager	CTMS	9866	2016-17 SY
20	Approve	Ian Fritz	Student Council Sponsor	SMS	9865	2016-17 SY
21	Approve	Daniel Crouse	Substitute Teacher	JCS		2016-17 SY
22	Approve	Daniel Crouse	Homebound Instructor	JCS		2016-17 SY
23	Approve	Lorraine Pickett Kimberly Godfrey	Supervisory Aide	RES WHS		2016-17 SY
24	Approve	Bobbi Bowles Donna Kidwiler Jennifer Powell Mary Seal Jason Johnson Jennifer Hale	Substitute Aides	JCS		2016-17 SY

25	Approve	Attached List	Administer Medication	JCS		2016-17 SY
26	Approve	Robin Viands Cindy Creamer Karen Nelson	Lead Bus Operator(s)	Trans.		2016-17 SY
27	Transfer	Robert Gibson	From: Custodian III To: Custodian III	PJES SJES	9860	10/3/16
28	Transfer	Luz Calzada	From: Special Education Aide, It ½ time To: Special Education Classroom Aide, It (Currently placed in the Autism room)	DES DES	9850	9/19/16
29	Approve (LOA)	Rickie Tobin Mary Beth Group Rose Liston Janelle Bohrer Lori Viands	Special Education Aide, IT Assistant Principal Bus Operator Bus Operator Special Education Aide, IT	WMS JHS Trans Trans NJE		See Attached List

Consent Agenda prepared by Human Resources

**Board Notice of Superintendent Approvals
 September 26, 2016 Agenda**

	Status	Employee	Position	Location	Job No.	Effective Date
1	Resignation	Bethany Steele	Sign Language Interpreter	JCS		9/23/16
2	Resignation	Nancy Evans	Secretary II (finance)	SMS		9/9/16
3	Appoint	Courtney Trainor	Health and Physical Education Teacher	JHS	9844	9/20/16

4	Approve	Kathy Windle	Sponsor/Guard Majorette	JHS	9674	2016-17 SY
5	Approve	Christopher Steffey	Head Boys Soccer Coach	JHS	9672	2016-17 SY
6	Approve	Joshua Nelson	Assistant Boys Soccer Coach	JHS	9671	2016-17 SY
7	Approve	Cindy Littleton	Assistant Fall Cheer Coach	WHS	9861	2016-17 SY
8	Approve	Melissa Pfaltzgraff	Assistant Cross Country Coach	WMS	9831	2016-17 SY
9	Approve	Lisa Becker	School Counselor, Itinerant, LTS	CTMS	9874	9/15/16
10	Resignation	Lauren Bird	Math Teacher	WMS		9/9/16

Consent Agenda prepared by Human Resources

b. Finance

1. Action on Paid Bills (Bills available for review)
2. Purchase Order Status Report

c. Action on approval of out-of-area trips for the 2016-17 school year

d. Action on approval for the listed individual/s to drive students by private/rental vehicles for the 2016-17 school year

X. Unfinished Business

None

XI. New Business

- a. Action on approval for the 2016-17 Memorandum of Agreement between Jefferson County Schools and STARBASE, Martinsburg, WV

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- b. Financial Statement presentation for year ended June 30, 2016
- c. Information presentation on student growth

XII. Possible Executive Session regarding personnel

XIII. Adjournment