

AGENDA
JEFFERSON COUNTY BOARD OF EDUCATION
REGULAR MEETING
BOARD OF EDUCATION OFFICE
7:00 P.M.

August 22, 2016

I. Call to Order

II. Pledge of Allegiance

III. Recognitions

Athletic Gear Donations to West Virginia Flood Victims

Luke Viands, Student, Driswood Elementary

David Viands, Teacher, Wildwood Middle

Eli Viands, Student, Wildwood Middle

Time Trekkers Educational Program Developers

Dennis Frye, Harpers Ferry National Historical Park Historian

Samuel Bello, Shepherdstown Elementary

Candy Cain, Ranson Elementary (retired)

Kathy Millner, Ranson Elementary

Nikki Kuntz, Wright Denny Intermediate

IV. Superintendent's Comments

V. Action on approval of Minutes of Regular Board Meeting held August 8, 2016

VI. Citizens' Comments

VII. Consent Agenda

a. Human Resources

**List of Board Agenda Items Submitted by Dr. Bondy Shay Gibson for the
 August 22, 2016 Board Meeting**

	Status	Employee	Position	Location	Job No.	Effective Date
1	Resignation (retirement)	Marcia Relyea	Special Education Aide, Itinerant	Trans.		7/29/16
2	Resignation	Michele Hale	Assistant Boys Track Coach	JHS		8/5/16
3	Appoint	Carla May	Cook II, ½ time	RES	9754	8/29/16
4	Transfer	Tammy Penwell	From: Special Education Classroom Aide, It To: Special Needs Transportation / Classroom Aide, Itinerant	TAL Trans	9814	8/29/16
5	Transfer	Debra Cummings	From: Cook II, ½ time To: Cook II, ½ time	JHS DES	9794	8/29/16
6	Transfer	Janell Holmes	From: Special Education Aide, It , one on one To: Special Education Aide, It	CTMS CTMS	9810	2017-18 SY
7	Transfer	Robert Gibson	From: Custodian III To: Custodian III, LTS	PJE SJE	9812	8/29/16
8	Transfer	Lorraine Pickett	From: Special Education Aide, It, ½ time To: Special Education Aide, Itinerant	WMS RES	9776	8/29/16
9	Approve	Christopher Coffman	Bus Operator #106, LTS	Trans.	9806	8/29/16

10	Approve	Samantha Henry	Social Studies Chair	CTMS	9702	2016-17 SY
11	Approve	Claire Hebb	Head Teacher – Teaching	WDI	9809	2016-17 SY
12	Approve	Ann Portrey Margaret Tice Mary Teufel Jeremy Wilt	Credit Recovery Instructor, 3-5 program	OLC		2016-17 SY
13	Approve	Rebecca Willingham	Substitute Administrator (renewal)	JCS		2016-17 SY
14	Approve	Mary Palencar	Substitute Teacher (renewal)	JCS		2016-17 SY
15	Approve	Oscar Shrewsburg	Substitute Bus Operator	Trans.	9488	8/29/16
16	Approve (LOA)	Ray Baker	Custodian	PJE		See Attached List

Consent Agenda prepared by Human Resources

**Board Notice of Superintendent Approvals
 August 22, 2016 Agenda**

	Status	Employee	Position	Location	Job No.	Effective Date
1	Resignation (retirement)	Clara Winters	Music Teacher	CWS		8/2/16
2	Resignation	Susan A. Carmen	Social Studies Teacher	JHS		7/27/16
3	Resignation	Susan A. Carmen	Social Studies Chair	JHS		7/27/16

Page Four
 AGENDA
 August 22, 2016

4	Resignation	Charles George	Health and Physical Education Teacher	JHS		8/9/16
5	Resignation	Michele Hale	Media Specialist	WHS		8/5/16
6	Resignation	Michele Hale	Head Fall Cheer Coach Head Winter Cheer Coach	WHS		8/5/16
7	Resignation	Daryl Hayes	Business Education / Marketing Teacher	WHS		8/9/16
8	Resignation	Daryl Hayes	DECA Advisor	WHS		8/9/16
9	Resignation	Karla Gunnoe	Assistant Principal	WMS		8/5/16
10	Resignation	Amanda Wacker	English Language Arts Teacher	WMS		7/28/16
11	Resignation	Amanda Munger	5th Grade Teacher	TAL		8/5/16
12	Resignation	Allyson Dunham	Multi Cat Special Education Teacher	TAL		8/11/16
13	Appoint	Collin Nusbaum	Multi Cat Special Education Teacher	WHS	9746	8/15/16
14	Appoint	Michael Manuel	Social Studies Teacher	WHS	9802	8/15/16
15	Appoint	Robert Cummings	Theatre Teacher	WHS	9744	8/15/16
16	Appoint	Rachel Coven	Multi Cat Special Education Teacher, LTS	WHS	9683	8/15/16
17	Appoint	Joseph Famiglietti	Theatre Teacher	JHS	9753	8/15/16
18	Appoint	Amanda Biller	Social Studies Teacher	JHS	9816	8/15/16

Page Five
AGENDA
August 22, 2016

19	Appoint	Catherine (Hall) Waller	Science Teacher	HFMS	9796	8/15/16
20	Appoint	Nancy Evans	Secretary II	SMS	9773	9/2/16
21	Appoint	Tia Musselman	Art Teacher	CTMS	9770	8/15/16
22	Appoint	Lindsay Walls	Family and Consumer Science Teacher	WMS	9709	8/15/16
23	Appoint	Noel Mielzarek	Pre- School Special Needs Teacher, IT	BRP	9724	8/15/16
24	Appoint	Christopher Napolitan	3rd Grade Teacher	BRE	9800	8/15/16
25	Appoint	Emily Shifflett	1st Grade Teacher	RES	9821	8/15/16
26	Appoint	Michelle Noland	Media Specialist	RES	9815	8/15/16
27	Appoint	Alissa Sellers	Pre-Kindergarten Special Education Teacher, IT	SJE	9739	8/15/16
28	Appoint	Katherine Helmick	School Nurse, Itinerant	JCS	9585	10/3/16
29	Appoint	Amy Papavero	School Nurse, Itinerant	JCS	9586	8/15/16
30	Transfer	Debra Aronhalt	From: Cook III To: Cafeteria Manger/ Computer Operator, LTS	TAL TAL	9803	8/15/16
31	Transfer	Dawn Taylor-Wink	From: Media Specialist To: Media Specialist	RES BRE	9765	8/15/16
32	Transfer	Amy Schmitt	From: 1st Grade Teacher To: Head Teacher Non Teaching	PJE PJE	9818	8/5/16

Page Six
AGENDA
August 22, 2016

33	Transfer	Laura Hughes	From: 5th Grade Teacher To: 5th Grade Teacher	BRE WDI	9808	2017-18 SY
34	Transfer (reassignment)	Elizabeth Cardis	From: Multi Cat Special Education Teacher To: Multi Cat Special Education Teacher	CO WMS	9785	8/15/16
35	Transfer (reassignment)	Sandra Dodson	From: Special Education Aide, It To: Special Education Aide, It one on one	Trans. BRP		8/15/16
36	Transfer (reassignment)	Kathleen Helinski	From: Special Education Transportation / Classroom Aide, It To: Special Education Aide, It one on one	Trans. TAL		8/15/16
37	Transfer (reassignment)	Tabitha Miller	From: Special Education Transportation / Classroom Aide, It To: Special Education Aide, It one on one	Trans. NJE		8/15/16
38	Transfer (reassignment)	Shirley Staubs	From: ECCAT/ Kindergarten Aide, It To: ECCAT/ Kindergarten Aide, IT	SJE BRP		8/15/16
39	Transfer	Bryan Ortez	From: Adult Education/Integrated Language and Civics Education Instructor, ½ time To: Adult Education/Integrated Language and Civics Education Instructor	CO CO	9795	8/15/16
40	Approve	Dr. Suzanne Offutt	Substitute Administrator	JCS		2016-17 SY
41	Approve	Marsha McDaniel Harman	Family and Consumer Science Teacher, LTS	WHS	9591	8/11/16
42	Approve	Heidi Parker	Autism Teacher, LTS	WHS	9649	8/15/16

43	Approve	Steven Douglas	Multi Cat Special Education Teacher, LTS	WHS	9760	8/15/16
44	Approve	James Patton	Multi Cat Special Education Teacher, LTS	WHS	9682	8/15/16
45	Approve	Felicia Hall	Assistant Volleyball Coach	JHS	9658	2016-17 SY
46	Approve	James Gladney	Assistant Football Coach	CTMS	9660	2016-17 SY
47	Approve	Christina Mann	Assistant Fall Cheer Coach	CTMS	9804	2016-17 SY
48	Approve	Herbert Clark	Science Teacher, LTS	CTMS	9788	8/15/16
49	Approve	Teresa McFadden	English / Language Arts Teacher LTS	CTMS		8/15/16
50	Approve	Dante Willis	Multi Cat Special Education Teacher LTS	CTMS	9751	8/15/16
51	Approve	Tanner Cantrell	Assistant Football Coach	WMS	9735	2016-17 SY
52	Approve	Anne Vocature	Assistant Volleyball Coach	SMS	9784	2016-17 SY
53	Approve	Glenn Robinson	Volunteer Football Coach	HFMS		2016-17 SY
54	Approve	Melissa Back	1st Grade Teacher, LTS	DES	9766	8/15/16
55	Resignation	Ramona Rogers	School Psychologist, Itinerant	CO		8/12/16

Consent Agenda prepared by Human Resources

b. Finance

1. Action on Paid Bills (Bills available for review)
2. Purchase Order Status Report

c. Action on approval of out-of-area trips for the 2016-17 school year

d. Action on approval for the listed individual/s to drive students by private/rental vehicles for the 2016-17 school year

e. Action on approval for the following contracted individuals to provide services through Federal Programs for the 2016-17 school year:

Ron Cohen

Title I Math Coach @ T.A. Lowery Elementary
Funded through Title I Federal Programs

Jennifer Syron

Title I Interventionist @ North Jefferson Elementary
Funded through Title I Federal Programs

Jennifer Sue Caling

Title I Interventionist @ Blue Ridge Elementary
Funded through Title I Federal Programs

Nancy Broadley

Title II Instructional Coach for Jefferson County Schools
Funded through Title II Federal Programs

Will Poe

CTE Professional Development
Funded through Perkins Federal Fund

f. Action on approval for City of Hope Church to use one classroom at North Jefferson Elementary School for church/community group meetings beginning Sunday, August 28, 2016, and continue until Sunday, August 27, 2017, from 9:00 a.m. to 12:00 p.m.

VIII. Unfinished Business

None

IX. New Business

- a. Action on approval for a Reduction in Force for ½ Spanish and ½ Mathematics positions at Jefferson High School (unfilled)
- b. Action on approval of Dean of Students position at Jefferson High School
- c. Transportation Reorganization Plan Presentation
- d. Action on approval to add 4 itinerant bus operator positions (substitutes)
- e. Action on approval to add 1 Supervisor of Transportation position

Funding Source: Reduction of Overtime

- f. Action on approval of Memorandum of Understanding between Jefferson County Schools and Jefferson County Parks and Recreation
- g. Action on approval of a full-time itinerant one-on-one Personal Care Aide at Wildwood Middle School for the 2016-17 school year (internal fill)

X. Possible Executive Session regarding personnel

XI. Adjournment