

AGENDA  
JEFFERSON COUNTY BOARD OF EDUCATION  
SPECIAL & REGULAR MEETINGS  
BOARD OF EDUCATION OFFICE  
**6:45 P.M.**

May 22, 2017

- I. Call to Order
- II. Conduct Public Hearing on FY18 Proposed Budget
- III. Action to adopt FY18 Proposed Budget pending State Board approval
- IV. Adjournment

**Regular Board Meeting will follow at 7:00 p.m.**

- I. Call to Order
- II. Pledge of Allegiance
- III. Recognitions

**May Recognitions**

**Jefferson High Regional Science Fair Winners**

Courtney Baker  
Abby Snider  
Maegan Miles  
Andrea Walsh  
Lucy Payne  
Joey Gentile  
Matthew Spiker

**FFA State Competition**

*Envirothon Team-Second Place in FFA Division & Fifth Place in Conservation Competition*

Zach Svehla  
Earl Hamby  
Lucas Henderson  
Nick Chapman  
Jamison Smith

Page Two  
AGENDA  
May 22, 2017

*Horse Evaluation Team- Second Place in Career Development Event*  
Samantha Creamer  
Jenna Everhart  
Helena Bridwell  
Carleigh Lindamood

**Opportunity Learning Center Supporters and Participants**  
Lisa Dasch, Opportunity Learning Center Teacher

Dr. Joan Cassell, Opportunity Learning Center Counselor

*Martin's Donations to Opportunity Learning Center*  
Ronald Bonner, Store Manager

*Ranson Old Town Community Garden Association Participation with Opportunity Learning Center*  
Dr. William P. Gregg, President

*OLC student 100 percent participation rate for the 2016-2017 school year*  
Students of the Opportunity Learning Center

**Third place statewide winner –2017 Young Writers Contest, 11-12**  
Ali Householder, Washington High

**WVCTM Secondary Math Teacher of the Year**  
Barbara Zingg, Washington High

**WV Ambassadors Camp**  
Brynn Bourget, Harpers Ferry Middle  
William Ricketts, Harpers Ferry Middle

**Governor's Workforce Credential Students**  
Kylie Kershner, Washington High  
Allison Schwartz, Washington High

**Governor's School for Mathematics Participants**  
Leo Cucuzzella  
Nathanson Gageby  
Collin Guedel  
Lucas Mooney  
Carmen Skinner

**Spirit of Jefferson Award Winners**

Tiffany Seaman, T.A. Lowery Elementary (Professional)  
Jill Hisey, JCS Transportation (Service)

IV. Presentations

- JCS Retiree Duplicative Dental & Vision Plans – Shelby Todd

V. Superintendent's Comments

VI. Action on approval of Minutes of Regular Board Meeting held May 8, 2017

VII. Citizens' Comments

VIII. Consent Agenda

- a. Human Resources

**List of Board Agenda Items Submitted by Dr. Bondy Shay Gibson for the  
May 22, 2017 Board Meeting**

	Status	Employee	Position	Location	Job No.	Effective Date
1	Resignation (retirement)	Virginia Hankins	Multi Cat Special Education Teacher	WHS		End of the 2016-17 SY

2	Resignation (retirement)	Virginia Hankins	Special Education Department Chair	WHS		End of the 2016-17 SY
3	Resignation (retirement)	Russell H. Harbaugh	Bus Operator	Trans.		6/30/17
4	Resignation	Jan Jordan	English Teacher	WHS		End of the 2016-17 SY
5	Resignation	Roy Banjoman	Assistant Girls Basketball Coach	JHS		5/3/17
6	Resignation	Michele Miller	Technology / Testing Specialist	HFMS		End of the 2016-17 SY
7	Resignation	Amanda Eaton-Burge	Media Specialist	CTMS		End of the 2016-17 SY
8	Resignation	Sheridan Burke	Head Volleyball Coach	WMS		5/1/17
9	Resignation	Sherri Ott	Assistant Boys Track Coach	WMS		End of the 2016-17 SY
10	Appoint	Cathy Ferro	Instructional Data Analyst & Coordinator – Secondary Math	JCS	10029	7/1/17
11	Transfer	Allison Mckee	From: Math Teacher To: Math Teacher	JHS WHS	10113	2017-18 SY

12	Transfer	Laura Colbert	From: School Counselor, It To: School Counselor, It	SES/CWS  SES	10135	7/1/17
13	Transfer	Laurel Hardy	From: Special Education Aide, Itinerant To: Special Education Aide, Itinerant 1:1	BRE  CTMS	10126	2017-18 SY
14	Transfer	Karen Humbertson	From: Title I Reading Recovery Teacher To: 6th Grade Teacher	NJE  HFMS	10104	2017-18 SY
15	Transfer	Claire Webb	From: Social Studies Teacher To: Health and Physical Education Teacher	WMS  WMS	10120	2017-18 SY
16	Transfer	Vallerie Gallahan	From: Cafeteria Manger/ Computer Operator To: Cafeteria Manager / Computer Operator	CTMS  WDI	10119	2017-18 SY
17	Transfer	Sarah Mangum	From: 4th Grade Teacher To: 3rd Grade Teacher	SJE SJE		2017-18 SY
18	Transfer	Jennifer Vogel	From: 4th Grade Teacher To: 5th Grade Teacher	BRE BRE	10171	2017-18 SY
19	Transfer	Christopher Napolitan	From: 3rd Grade Teacher To: 5th Grade Teacher	BRE BRE	10170	2017-18 SY
20	Transfer	Doreen Helinski	From: Bus Operator #1555 To: Bus Operator #1551	Trans.  Trans.	10155	2017-18 SY
21	Transfer	Kirsten Roberson	From: Bus Operator #1560 To: Bus Operator #1560	Trans.  Trans.	10151	2017-18 SY

22	Transfer	Angela York – Thompson	From: Bus Operator #90 To: Bus Operator #90	Trans. Trans.	10150	2017-18 SY
23	Transfer	Amanda Painter	From: Bus Operator #78 To: Bus Operator #78	Trans. Trans.	10149	2017-18 SY
24	Transfer	Rose Liston	From: Bus Operator #1549 To: Bus Operator #71	Trans. Trans.	10148	2017-18 SY
25	Transfer	Joseph Weant	From: Bus Operator #71 To: Bus Operator #34	Trans. Trans.	10147	2017-18 SY
26	Transfer	Bridgett Garner	From: Bus Operator #34 To: Bus Operator #75	Trans. Trans.	10174	2017-18 SY
27	Transfer	Louise C. Martin	From: Special Needs Bus Operator #1602 To: Bus Operator #107	Trans. Trans.	10157	2017-18 SY
28	Transfer	Christine Riner	From: Bus Operator #95 To: Bus Operator #1549	Trans. Trans.	10154	2017-18 SY
29	Transfer	Gloria Simmons	From: Bus Operator #1547 To: Bus Operator #1547	Trans. Trans.	10153	2017-18 SY
30	Transfer	Janelle Bohrer	From: Bus Operator #1209 To: Bus Operator #1209	Trans. Trans.	10152	2017-18 SY
31	Transfer	Jose Rubio	From: Bus Operator #1551 To: Bus Operator #95	Trans. Trans.	10151	2017-18 SY
32	Transfer	Tara Hough	From: Bus Operator #1865 To: Bus Operator #86	Trans. Trans.	10173	2017-18 SY

33	Transfer	Christopher Coffman	From: Bus Operator #85 To: Bus Operator #31	Trans. Trans.	10172	2017-18 SY
34	Transfer	Scott Mercer	From: ½ time Bus Operator To: Electrician II, General Maintenance	Trans. Maint.	10086	6/5/17
35	Transfer	Jennifer Mills	From: ½ School Counselor, Itinerant To: School Counselor, Itinerant	NJE HFMS	10137	2017-18 SY
36	Transfer	Jennifer Vanorsdale	From: School Counselor, Itinerant To: School Counselor, Itinerant	WMS/HFMS PJE/NJE	10134	2017-18 SY
37	Transfer	Joan Cassell	From: School Counselor, Itinerant To: School Counselor, Itinerant	OLC CWS	10136	2017-18 SY
38	Transfer	Leslie Slover	From: School Counselor, Itinerant To: School Counselor, Itinerant	WDI/PJE WDI	10138	2017-18 SY
39	Transfer	Karen Jenkins	From: Secretary II To: Secretary II	JHS HFMS	10178	7/1/17
40	Transfer	Brittany Rinker	From: Cook II To: Cook II	SJE HFMS	10161	2017-18 SY
41	Transfer	Alina Eves	From: Special Education Aide, Itinerant To: Special Education Aide, Itinerant	TAL TAL	10123	2017-18 SY
42	Transfer	Peggy Newton	From: ½ time Special Education Aide, Itinerant To: ½ time Special Education Aide, Itinerant	SMS NJE	10146	2017-18 SY

Page Eight  
 AGENDA  
 May 22, 2017

43	Rescind Transfer	Jennifer Mason	Special Education Aide, Itinerant	TAL		2017-18 SY
44	Rescind Transfer	Heather Williams	Kindergarten Teacher	CWS		2017-18 SY
45	Rescind Transfer	Tracey Bussard	ECCAT/ Kindergarten Aide, Itinerant	CWS		2017-18 SY
46	Rescind Transfer	Carmen Taughenbaugh	ECCAT/Kindergarten Aide, Itinerant	DES		2017-18 SY
47	Rescind Transfer	Amanda Morris	Kindergarten Teacher	DES		2017-18 SY
48	Rescind Transfer	Jessica Bond	1st Grade Teacher	CWS		2017-18 SY
49	Approve	Rick Smith Mark Hash Roy Banjoman	Physical Education Teacher	SS		Summer 2017
50	Approve	Robin Rhoades	Health Teacher	SS		Summer 2017
51	Approve	Rhonda Reynolds Robert Group Racine Lynch Cathy Junkins Amy Vickers	APEX Teacher	SS		Summer 2017



52	Approve	Lisa Alberti Tesa Andergregg Cynthia Carper Deborah Fritts Kathy Lane Diane Lee Kathy McGee Elizabeth Mumaw Anita Trout Charlotte VanPelt Robin Viands	Bus Operators-Summer	ESY		Summer 2017
53	Approve	Alisa Armstrong Kathleen Helinski Sandra Longerbeam Mildred Poole Jamie Ranalli Crystal Roberts Etta Stultz Lynn Turner	Transportation / Classroom Aides	ESY		Summer 2017
54	Approve	Deborah Gravatt Karen Hutto Melody Johnson Frances Kief Sandra Longerbeam Jamie Ranalli Dawn Rivera Crystal Roberts Regina Waldron	Substitute Transportation/ Classroom Aides	ESY		Summer 2017
55	Approve	Debra Kidwell	General Maintenance/Painter/ Groundsman	Summer	10089	6/12/17
56	Approve	Royce Kisner	Substitute Custodian	JCS	10050	5/30/17
57	Transfer	Natalie Slazer	From: Sp.Ed.Classroom Aide, It To: BD Aide	Trans. WMS	10129	2017-18 SY
58	Approve (LOA)	Janelle Bohrer Ashley Valasek Jennifer Cogle	Bus Operator Social Studies Teacher 6th Grade Teacher	Trans. JHS SMS		See Attached List

**Board Notice of Superintendent Approvals  
 May 22, 2017**

	Status	Employee	Position	Location	Job No.	Effective Date
1	Resignation	Joshua Coleman	School Counselor, Itinerant	JHS		5/2/17

**Consent Agenda prepared by Human Resources**

b. Finance

1. Action on Paid Bills (Bills available for review)
2. Purchase Order Status Report
3. Budget Supplements and Transfers
4. Treasurer's Report

c. Action on approval of out-of-area trips for the 2016-17 school year

d. Action on approval for the following organizations within Jefferson County to use Jefferson County school buses for field trips during the summer break:

Jefferson County Parks and Recreation  
 Shepherdstown Day Care  
 AlphaBest Education  
 Children First Child Development Center  
 Asbury United Methodist Church, Shepherdstown  
 National Conservation Training Center

IX. Unfinished Business

- a. Action on approval of the BOE Dual Credit Policy

- X. New Business
  - a. McCormick Grant Recommendations' Report – Suzanne Swartz
  - b. Action on approval of the McCormick Grant recommendations for the 2017-18 school year
  - c. Action on approval of a full-time Itinerant/Personal Care Aide (1-1) for North Jefferson Elementary School until October 2017
  - d. Action on approval of a full-time Special Education – Itinerant/Personal Care Aide for T. A. Lowery Elementary School. (Position will be covered by a Personal Care/Special Education Aide available in the system whose student moved away.)
- XI. Possible Executive Session regarding personnel and land
- XII. Adjournment