

AGENDA
JEFFERSON COUNTY BOARD OF EDUCATION
REGULAR MEETING
BOARD OF EDUCATION OFFICE
7:00 p.m.

April 24, 2017

I. Call to Order

II. Pledge of Allegiance

III. Recognitions

JCS Junior-Senior Science Fair First Place Winners

Mathematics – Robbie Barratt, Jefferson High
Applied Chemistry – Penny Battery, Felix Flipski, Wildwood Middle
Medical & Health – Patricia Boyden, Charles Town Middle
Environmental Science – Brady Chrisma, Shepherdstown Middle
Pure Physics – Leo Cucuzzella and Stuart Tyman, Shepherdstown Middle
Microbiology – Ross Elkon, Wildwood Middle
Behavioral & Social Science – Hagen McGowan, Harpers Ferry Middle
Systems Software – Adellar Irankunda, Jefferson High
Astronomy – Nicholas Moore, Shepherdstown Middle
Plant Science – Ksusa Lowry-Neufeld – Morgan Academy
Engineering Mechanics – Michael Poe, Shepherdstown Middle
Pure Chemistry – Dylan Wright, Harpers Ferry Middle

WV Ambassadors Camp

Brynn Bourget, Harpers Ferry Middle
William Ricketts, Harpers Ferry Middle

2017 Golden Horseshoe Winners

Quinn Arzt, Shepherdstown Middle
Ethan Harner, Harpers Ferry Middle
Kate Hefner, Harpers Ferry Middle
Jonathan Lavelly Jr., Harpers Ferry Middle
Michael Swisher, Harpers Ferry Middle

Spirit of Jefferson Award Winners

Tami Bailey, Secretary, Human Resources, Central Office
Elizabeth Sutherland, Substitute Teacher

IV. Superintendent's Comments

V. Action on approval of Minutes of Regular Board Meeting held April 10, 2017, and Special Board Meeting held April 18, 2017 (reconvened March 27, 2017 meeting)

VI. Citizens' Comments

VII. Consent Agenda

a. Human Resources

**List of Board Agenda Items Submitted by Dr. Bondy Shay Gibson for the
 April 24, 2017 Board Meeting**

	Status		Position	Location	Job No.	Effective Date
1	Resignation (retirement)	Crystal Diehl	Health and Physical Education	JHS		End of the 2016-17 SY
2	Resignation (retirement)	Stephen Anderson	Bus Operator	Trans.		8/4/17
3	Resignation	Crystal Diehl	Health and Physical Education Department Chair	JHS		End of the 2016-17 SY
4	Resignation	Courtney Stewart	English Language Arts Teacher	HFMS		End of the 2016-17 SY
5	Resignation	Emily Shifflett	1 st Grade Teacher	RES		End of the 2016-17 SY
6	Resignation	Chris Custer	Head Girls Basketball Coach	JHS		4/7/17
7	Appoint	Amy Rourke	Bus Operator #92, ½ time Bus Operator #92, ½ time	Trans. Trans	10082 10077	5/1/17 Until End of 2016-17 SY

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8	Appoint	Scott Mercer	Special Needs Bus Operator #84	Trans.	10083	5/1/17 Until End of 2016-17 SY
9	Appoint	Natalie Slazer	Special Needs Transportation / Classroom Aide, Itinerant	Trans.	10079	5/1/17 Until End of 2016-17 SY
10	Appoint	Christine Herbst	Science Teacher	JHS	9583	2017-18 SY
11	Transfer	Linda Everhart	From: Custodian III (PM) To: Custodian III(AM)	TAL TAL	10062	5/1/17
12	Transfer	Charles Medland	From: Special Needs Bus Operator #25 To: Special Needs Bus Operator #82	Trans Trans	10066	2017-18 SY
13	Transfer	Tara Hough	From: Bus Operator #75 To: Bus Operator #1865	Trans. Trans.	10080	5/1/17
14	Transfer	Lynda Owings	From: Cook III To: Cook III, LTS	WMS DES	10073	5/1/17
15	Transfer List for Professional Personnel	See Attached List	See Attached List			2017-18 SY
16	Transfer List for Service Personnel	See Attached List	See Attached List			2017-18 SY

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17	Reassignments (relocation)	Alissa Sellers Lori Ouimet Rachel Hess Mary Mullens Alina Eves Martha Crouse Mary Ledyard	Pre K Teacher Pre K Special Education Aide/ECCAT, Itinerant Pre K Teacher Pre K Special Education Aide/ECCAT, Itinerant Special Education Aide, Itinerant Special Education Aide, Itinerant Multi Cat Special Education Teacher (BD)	DES DES NJE NJE NJE NJE NJE		2017-18 SY
18	Approve	Justina Estrada	Special Needs Transportation / Classroom Aide, It, LTS	Trans.	10078	5/1/17
19	Approve	Loretta Thomas	Special Needs Transportation/Classroom Aide, It, LTS	Trans	10075	5/1/17
20	Approve	Robert Mack	Substitute Bus Operator	Trans.	9852	5/1/17
21	Approve	Gregory Hubert	Special Needs Bus Operator #82, LTS	Trans.	10081	5/1/17
22	Approve	Harold Van Doren	Custodian III LTS	BRES	10074	5/1/17
23	Approve	Professional Contract Renewals (non tenured)	See Attached List			2017-18 SY
24	Approve	Service Contract Renewals of Probationary	See Attached List			2017-18 SY
25	Appoint	TBA	Assistant Principal	TALES	10071	2017-18 SY
26	Appoint	TBA	Assistant Principal	SJES	10072	2017-18 SY
27	Approve (LOA)	Sherry Grove Kathleen Holsinger	Bus Operator Social Studies Teacher	Trans WHS		See Attached List

Consent Agenda prepared by Human Resources

**Board Notice of Superintendent Approvals
 April 24, 2017 Agenda**

	Status	Employee	Position	Location	Job No.	Effective Date
1	Approve	Mackenzie Littleton	Assistant Boys Tennis Coach	WHS	10023	2016-17 SY
2	Approve	Marvin Jackson	Volunteer Baseball Coach	WHS		2016-17 SY
3	Approve	Ryan Milbourne	Volunteer Baseball Coach	WHS		2016-17 SY
4	Approve	Jane Wagner Robert Babbitt Yelena Browne Linda Holtzapple Alexandra Keesecker Elizabeth Koenig Sean Miller Becky Schwartz Joseph Sullivan	Substitute Teacher	JCS	9883	4/12/17

Consent Agenda prepared by Human Resources

b. Finance

1. Action on Paid Bills (Bills available for review)
2. Purchase Order Status Report
3. Budget Supplements and Transfers
4. Treasurer's Report

c. Action on approval of out-of-area trips for the 2016-17 school year

VIII. Other Personnel Action

a. Action on approval of the following Reduction in Force:

Approve Reduction in Force	Vacancy	Special Education Aide, Itinerant k, 1:1	RES
	Vacancy	Autism Teacher	NJE
	Vacancy	Multi Cat Special Education Teacher	WHS
	Vacancy	Multi Cat Special Education Teacher	WHS
	Vacancy	Multi Cat Special Education Teacher	JHS
	Vacancy	Multi Cat Special Education Teacher	SES
	Vacancy	Multi Cat Special Education Teacher	SJES
	Vacancy	Multi Cat Special Education Teacher (BD)	TAL
	Vacancy	Multi Cat Special Education Teacher	TAL
	Vacancy	Special Education Aide, IT	TAL
	Vacancy	Special Education Aide, IT	TAL
	Vacancy	Multi Cat Special Education Teacher	CTMS
	Vacancy	Multi Cat Special Education Teacher	CTMS
	Vacancy	Title 1 Reading Recovery	TAL
	Vacancy	Title 1 Reading Specialist	NJE
	Heather Roque	Bus Operator	Transportation
	Lori Wilfong	Bus Operator	Transportation
	Jennifer Powell	Special Education/Classroom Aide, It	Transportation
	Jill Hisey	Special Education/Classroom Aide, It Bus Operator	Transportation
	Scott Mercer	Bus Operator	Transportation

	Natalie Slazer	Special Education/Classroom Aide, It	Transportation
	Amy Rourke	Bus Operator	Transportation

IX. Unfinished Business

None

X. New Business

a. Action on approval of the following summer school programs for 2017:

- Wildwood Middle School
- Jefferson High School
- TALES – Special Education Extended School Year

b. Action on approval of the STEP 7 Project 1 (Personnel) for the 2017-18 school year

Overview

STEP 7, Project 1 will fund one technology systems specialist and 5.25 interventionist positions

Yearly Salary for Technology Systems Specialist (TSS)	\$ 91,010.00
5.25 Interventionists	287,178.50
TOTAL	\$378,188.50

c. Action on approval to advertise and receive bids for Athletic Trainers for the 2017-18 school year

d. Action on approval to post a Secretary II position (220 days) at Harpers Ferry Middle School

e. Action on approval to post the following new positions for the Transportation Department:

- Special Needs Bus Operator and Transportation/Classroom Aide Monday through Friday (June 5, 2017 – day before start of SY18 as needed)
 Bus run needed to provide transportation for ESY services to Aurora School

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XI. Possible Executive Session regarding personnel

XII. Adjournment