

AGENDA  
JEFFERSON COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
BOARD OF EDUCATION OFFICE  
7:00 p.m.

March 27, 2017

I. Call to Order

II. Pledge of Allegiance

III. Recognitions

**JCS All State Band and Orchestra Participants**

Jefferson High School

Ryan Cole  
Alex Haggerty  
Matthew Holmes  
Eleanor Kearney  
Ian King  
Ian Livingston  
Anna Lynch  
Kristian Moore  
Jared Myers  
Mariah Rick  
Jack Sudduth  
Ally Ward

Washington High School

Matteo Cerasoli  
AnamCara Dixon  
Will Guthrie  
Dara Insixiengmay  
Cara LaVigne  
Emma Locarnini  
Craig Swink  
Jacob Vila  
Ryan Walker  
Matthew Wogan

Shepherdstown Middle School

Aurora Stone

**National Geographic Bee Winners**

Ethan Fisher, Harpers Ferry Middle  
Molly Lassen, Driswood Elementary  
Andrew Oyerly, Shepherdstown Elementary  
Josh Poteet, Wildwood Middle  
Britt Shoedel, C.W. Shipley Elementary  
Christian Staubs, Charles Town Middle  
Sebastian Veselovsiky, Shepherdstown Middle

**Young Writers Contest Winners**

Kylie Cline, North Jefferson Elementary  
Grace Esterly, Harpers Ferry Middle  
Melanie Fino, Washington High  
Elizabeth Gottlieb, C. W. Shipley Elementary  
Una Haines, Shepherdstown Middle  
Ali Householder, Washington High

**Microsoft Office Specialist - WV State Fall Qualifier Contest**

Davian Hester - 1st Place - Word 2016, Washington High  
Kylie Kershner - 2nd Place - PowerPoint 2016, Washington High  
Tyler Tapocik - 3rd Place - Word 2016, Washington High

**Spirit of Jefferson Award Winner, Service Personnel**

Flo Best, Page Jackson Elementary

**Spirit of Jefferson Award Winner, Professional**

Tammy Kidwiler, North Jefferson Elementary

- IV. Superintendent's Comments
  
- V. Action on approval of Minutes of Regular Board Meeting held March 13, 2017,  
and Special Board Meetings held March 9 and 16, 2017
  
- VI. Citizens' Comments
  
- VII. Consent Agenda

a. Human Resources

**List of Board Agenda Items Submitted by Dr. Bondy Shay Gibson for the  
 March 27, 2017 Board Meeting**

	Status		Position	Location	Job No.	Effective Date
1	Resignation (retirement)	Cheryl Winston	School Psychologist	CO		8/30/17
2	Resignation (retirement)	Susan Mellott	Librarian	SES		3/24/17
3	Resignation (retirement)	James Watkins	Technology Specialist	CO		End of the 2016-17 SY
4	Resignation	Monica Straley	1st Grade Teacher	NJE		6/30/17
5	Resignation	Tracy Murray	Bus Operator	JCS		3/17/17
6	Resignation	Allison Bivens	2nd Grade Teacher	SJE		3/17/17
7	Appoint	Dawn Shanholtz	Special Education Aide, Itinerant, BD Room	NJE	10055	4/3/17
8	Appoint	Valerie Rinker	Stand By Bus Operator / Aide	Trans.	10065	4/3/17
9	Appoint	Emily Clark	Occupational Therapist	CO	9882	2017-18 SY
10	Transfer	Daniel Shrader	From: Bus Operator #1865 To: Bus Operator #77, ½ time	Trans. Trans.	10064	4/3/17
11	Approve	Lisa Dasch	Substitute 3-5 program	OLC		2016-17 SY

12	Approve	McKenzie Littleton	Volunteer Tennis Coach	WHS		2016-17 SY
13	Approve	William Fleming	Volunteer Track Coach	WHS		2016-17 SY
14	Approve	Tracy Murray	Substitute Bus Operator	Trans.	9852	4/3/17
15	Approve	Susan Sowers	Substitute Administrator	JCS		2016-17 SY
16	Approve	Amy Rourke	Bus Operator #67, LTS	Trans.	10067	4/3/17
17	Approve	Christy Horning	Extended School Year Administrator	JCS	10059	2016-17 SY
18	Approve	Nicole Shaffer	Editor School Policy Manual and Standard Operation Procedures Handbook	JCS	10060	2016-17 SY
19	Approve Rescind Transfer	Martha Crouse	Special Education Aide, Itinerant	TAL		2017-18 SY
20	Approve (LOA)	Monica Straley Dawn Imbach Amanda Coon	1st Grade Teacher Bus Operator 5th Grade Teacher	NJE Trans CWS		See Attached List

**Consent Agenda prepared by Human Resources**

**Board Notice of Superintendent Approvals  
 March 27, 2017 Agenda**

	Status	Employee	Position	Location	Job No.	Effective Date
1	Approve	Nathan Hite William Ratledge	Substitute Teachers	JCS	9883	3/21/17

**Consent Agenda prepared by Human Resources**

b. Finance

1. Action on Paid Bills (Bills available for review)
2. Purchase Order Status Report
3. Budget Supplements and Transfers
4. Treasurer's Report

c. Action on approval of out-of-area trips for the 2016-17 school year

d. Action on approval for the listed individual/s to drive students by private/rental vehicles for the 2016-17 school year

VIII. Unfinished Business

a. Action on approval to adopt the following Secondary (Middle and High School) Foreign Language Textbooks:

- Houghton Mifflin Harcourt (HMH) Foreign Language print and online textbooks for middle school grades 7-8 Spanish I
- Houghton Mifflin Harcourt (HMH) Foreign Language print and online textbooks for high school grades 9-12 Spanish I, II, III, IV
- Houghton Mifflin Harcourt (HMH) Foreign Language print and online textbooks for high school grades 9-12 French I, II, III

X. New Business

- a. Action on approval to provide the Speech and Language Pathologist and Speech and Language Pathologist with a permit, a stipend of 20% of their annual salary or a stipend of \$8,000 annually
- b. Action on approval to post the following new positions for the Transportation Department:
  - Special Needs Bus Operator and Transportation/Classroom Aide  
Monday through Thursday  
(July 3, 2017 – August 10, 2017 as needed)  
(for Brook Lane School for ESY Services)
  - Special Needs Bus Operator and Transportation/Classroom Aide  
Monday through Friday (for the remainder of the 2016-17 school year)  
(for Aurora School)
- c. Review of FY17 Financial Data
- d. Action on approval of FY18 proposed levy rates

XI. Possible Executive Session regarding personnel

XII. Adjournment