



**A GUIDE FOR
ELEMENTARY SCHOOL
STUDENTS & FAMILIES**

Jefferson County Schools
110 Mordington Ave., Charles Town, WV
(304) 725-9741 www.jcswv.org

Dear JCS Family,

Jefferson County Schools (JCS) is excited to welcome you to the JCS Summer Experience. We have put together what is sure to be a fun, educational, and rejuvenating experience for all and are happy you have chosen to participate. Please take the time to review the information in this packet. Please use this document as a resource as your student engages in the weekly activities we have scheduled.

The JCS Summer Experience seeks to offer students a chance to reconnect with one another and enjoy constructive time with their peers, while closing some of the academic gaps that may have formed during the disruptions of the COVID-19 Pandemic. The JCS Summer Experience is a more casual environment than the structure present during the regular school year, but this is still important information and will ensure that everyone has a safe and enjoyable summer.

Thank you once again for your support of Jefferson County Schools, our staff, and our students.

Sincerely,

A handwritten signature in blue ink that reads "Alexander R. White".

Alexander White, M.Ed.

Coordinator, JCS Summer Experience

WHAT TO EXPECT

The JCS Summer Experience is a six-week program designed to offer students from grades k-12 academic and social-emotional enrichment. The program is divided into two-week periods of focus, rotating between math, art, and science. Each week of camp may also include field trips to local attractions. More information about the program is below, along with a schedule for each location.

ELEMENTARY SCHEDULES: TOPICS AND THEMES

<u>Weeks</u>	<u>Driscwood Elementary</u>	<u>North Jefferson Elementary</u>	<u>Shepherdstown Elementary</u>
Week 1 (June 14 –18)	SCIENCE (Robotics & Simple Machines)	ART (Plants & Animals)	MATH (Planets & Space)
Week 2 (June 22 – 25)**	SCIENCE (Robotics & Simple Machines)	ART (Plants & Animals)	MATH (Planets & Space)
Week 3 (June 28 – 2)	MATH (Planets & Space)	SCIENCE (Robotics & Simple Machines)	ART (Plants & Animals)
Week 4 (July 12 – 16)	MATH (Planets & Space)	SCIENCE (Robotics & Simple Machines)	ART (Plants & Animals)
Week 5 (July 19 – 23)	ART (Plants & Animals)	MATH (Planets & Space)	SCIENCE (Robotics & Simple Machines)
Week 6 (July 26 – 30)	ART (Plants & Animals)	MATH (Planets & Space)	SCIENCE (Robotics & Simple Machines)

***All Jefferson County Schools facilities will be CLOSED on Monday, June 21, 2021, in observance of West Virginia Day. There will be NO JCS SUMMER EXPERIENCE for students or staff that day.*

ATTENDANCE

Attendance for the JCS Summer Experience is flexible, meaning there is no attendance requirement or penalty, but we do ask that you do your best to give administrators as much advanced notice as possible about which weeks students will attend.

WEEKLY ATTENDANCE

All students are welcome to attend all six-weeks of the JCS Summer Experience, but we know that may not be possible for everyone, especially during the summer. That's why we have made attendance flexible. However, for planning purposes, we do ask that if you know in advance which weeks a student is planning to attend, you contact your site administrator and let them know.

DAILY ATTENDANCE

Unlike the regular school year, there is no penalty for missing a day of the JCS Summer Experience. We understand that this is summer and that things do come up. JCS Staff will conduct daily counts to ensure student safety, but there is no requirement to report an absence.

WAITLIST

A waitlist for the JCS Summer Experience developed based on the timing of student registration. Staff levels will determine how many students can be moved off of the waitlist. Families will be contacted directly if a spot becomes available.

CHILD NUTRITION

DAILY MEALS

Each site being utilized for the JCS Summer Experience will offer a Grab-and-Go Breakfast and hot lunch for each student. The meals are provided at no cost to families. If you know of any food allergies, please alert the administrator at your JCS Summer Experience site as soon as possible. The daily menu can be found on our website, www.jcswv.org.

TRANSPORTATION

JCS buses are being utilized to provide daily transportation to and from each JCS Summer Experience site. Students will arrive on-site by 9:00 each morning and will leave the sites no later than 4:00 each afternoon. Individual transportation schedules are being built around those times based on a student's location. You will receive a phone call from a JCS Bus Operator with specific times for pick-up and drop-off closer to the June 14, 2021, start date. If you have not heard from a driver by Thursday, June 10, 2021, please contact JCS Summer Experience Staff by calling (304) 728-9220 between 8:00 AM and 4:00 PM Monday through Friday.

EXPECTED BUS BEHAVIOR

Students are expected to conduct themselves appropriately while riding the school bus. Please discuss appropriate behavior with any students who will be riding the bus. JCS bus operators are there to help. Encourage students to alert them promptly if any problem arises on the bus.

STAYING CONNECTED

Jefferson County Schools will share information about delays, early dismissals, and school closings through several means:

- Text Messages
- Phone Calls
- Website (www.jcswv.org)

In addition, information concerning changes to the daily bus schedule will be available by calling the JCS Hotline at (304) 724-5100. The primary consideration when changes are made to the daily schedule is student and staff safety.

HEALTH AND MEDICAL

COVID-19 PROTOCOL

Face Coverings, Temperature Checks, and Distancing

As the COVID-19 Pandemic continues to evolve, so too do the guidelines issued by various groups. Based on the latest guidelines and recommendations, JCS will implement the following protocol during the JCS Summer Experience:

- Physical distancing will be implemented wherever possible.
- There will be no face covering requirement for students or staff during the JCS Summer Experience.* Any individual wishing to wear a face covering may do so.
- There will be no mandatory temperature checks.
- JCS will continue to contact trace students and staff this summer. We strongly encourage anyone who suspects or confirms exposure to COVID-19 to remain home to limit potential exposure to others.

**Please note that during the first week of JCS Summer Experience, June 14-18, 2021, students between 9 and 11 years of age and unvaccinated students and staff will need to wear face coverings in accordance with the latest executive order from Gov. Jim Justice.*

MEDICAL NEEDS

Elementary School sites will have nurses on staff during the JCS Summer Experience. Some students have special medical needs, including prescriptions for daily medication. Any students who take daily medication must deliver all medications directly to the administrator or nurse at their location on the first day of student attendance, along with a current [Medical Authorization form](#)* signed by the prescribing physician.

*You may also access the form here:

<http://jeff.ss18.sharpschool.com/common/pages/DisplayFile.aspx?itemId=33997374>