



## STUDENT MEAL PICKUP



Meal Delivery Occurs Tuesdays from 9:30 a.m. – 10:30 a.m.

### DRIVE-THRU PICK UP FOR VIRTUAL STUDENTS

- Pick up meals in the school bus loop where the student is currently enrolled.
- Meals will be provided in multi-day meal packs. Five (5) breakfasts and five (5) lunches will be included.
- Pull into the school's bus loop in a single file line NO EARLIER than 9:15 a.m. to avoid buses. Vehicles will not be permitted in bus loops while buses are unloading students.
- Be prepared to provide the first and last names of the student that needs meals.
- Open your trunk or back hatch so meals can safely be loaded. Do not exit your vehicle for any reason.
- Free meals for students will continue through **the end of the academic year**. Please continue to fill out free/reduced forms online to ensure a smooth transition in January. See below for information regarding these forms.
- If a student has special dietary needs, please provide one (1) weeks' notice for the accommodation. Please contact the Child Nutrition Department at (304) 728-9201 or email [jinny.demastes@k12.wv.us](mailto:jinny.demastes@k12.wv.us). The designated proxy pick-up adult must be aware of any special dietary requirements and alert school staff of the dietary concerns before accepting food.
- If school is closed on Tuesday, food distribution will move to the next school day.
- If all students in a school switch to remote learning, please visit [www.jcswv.org](http://www.jcswv.org) for updates and possible changes regarding the distribution of multi-day meal packs for Jefferson Virtual Academy students.

**NOTE:** Parents/Guardians who want to apply for free/reduced meals, please go to [www.schoolcafe.com](http://www.schoolcafe.com) and submit the online form. If you need a paper form, please call Child Nutrition at 304-728-9230. Families will be notified if they qualify for free or reduced meals.